

## METHOD FOR SPECIFYING DELIVERY INFORMATION FOR ELECTRONIC DOCUMENTS

### ABSTRACT OF THE DISCLOSURE

A graphical user interface that presents document destinations in terms of recipient objects readily familiar to the user is provided by the present invention.

According to one embodiment of the present invention, a method for specifying delivery  
5 information for electronic documents can include the step of displaying a plurality of  
potential recipients to a user. Responsive to input from the user, the method can select at  
least one potential recipient from the plurality of potential recipients to form a plurality of  
selected recipients. The method then performs a scanning operation of a document to  
form an electronic copy of the document. The electronic copy of the document can be  
10 transmitted to the plurality of selected recipients. A step of incorporating the electronic  
copy of the document into a database belonging to each of the plurality of selected  
recipients is also included in the method.